

Jerusalem College of Engineering
(An Autonomous Institution)
(Approved by AICTE, affiliated to Anna University,
Accredited by NBA and NAAC with 'A' Grade)

Dr.RAMESH S. B.E., M.Tech., Ph.D.,
PRINCIPAL

27.01.2024

Lr.No.: JCE/CIR/Even Sem./2023-24 /06

CIRCULAR

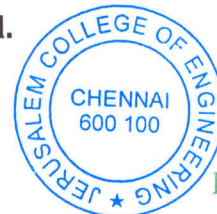
The last Sunday of January month of every year is earmarked for conducting Alumni Meet of our Institution. Glad to share that the Silver Jubilee Alumni Meet is scheduled on 28th January 2024 (Sunday) at Chariot Beach Resort, Mahabalipuram.

For the smooth conduct of the alumni meet the following responsibilities are allotted to various departments. The Heads of the Departments and Department Alumni Coordinators are asked to take necessary action towards the same.

Work Responsibility	Dept. to take charge of the arrangements	Head and Alumni Coordinators
Registration	ECE	Dr. Sheeja V Francis Ms. S.Bhavanisankari
Master of Ceremony and Stage Arrangements	CSE	Dr. Maya Eapen Ms. M. Vanitha Sheeba
Game Events and Food arrangements	CE, MBA, S&H	Dr. Beula Shanthi John Games: Dr.B.Senthil, Ms.S.Rudhra & Mr. S. V. Praveen Food: Dr.S.Muthumani , Dr.R.Balaraman Mr.J.Jayachandran, Mr.L.N.Narayanan
Banner, Invitation, Certificate & overall trophy	EEE	Dr.S.Vinod, Ms.S.Rudhra
Award Shields, Promotional video, event management	BME	Dr.J.Sofia Bobby Ms.S.Purnima
Cultural Events	IT	Dr. K. Sundaramoorthy Ms.S.Shanmuga Priya
Photo, Video, Online streaming and Media Coverage	Dr.R.Anitha, Head - Promotions	

- The reporting time for the faculty and staff at the Chariot Beach Resort is 9.00 am
- To accommodate the faculty and staff, one college bus will start from the campus at 7.00 am on 28.01.2024 (Sunday).
- **Note : Wearing ID card is mandatory for all.**

Copy to : Chairperson - for kind information
- Deans, HODs
- All Unit officers



PRINCIPAL

Dr. RAMESH S
Principal

Jerusalem College of Engineering (Autonomous)
Velachery Main Road, Narayanapuram